

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

September 17, 2026 - 4:00 p.m.

The September 17, 2026, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m.

Roll call: Kevin Albright, Tim Sinn, Shenia Mesker, Marcia Hernandez (absent), Lora Lyons, Stacy Manette, and Andrew Parker.

Guest: None

Agenda

To approve the September 17, 2026 meeting agenda.

Motion: 33

Motion: Kevin Albright

Second: Stacy Manette

Motion approved unanimously.

Minutes

To approve the June 11, 2026 meeting minutes:

Motion: 34

Motion: Stacy Manette

Second: Shenia Mesker

Motion approved unanimously.

Financial Reports

To approve the June, July, and August 2026 financial reports:

Motion: 35

Motion: Lora Lyons

Second: Stacy Manette

Motion approved unanimously.

Reports

Superintendent:

We have new photographs hanging in the hallway featuring individuals we serve. A special thanks to Kimberly Troth for taking pictures and hanging them in the evening. The pictures look great and serve as a daily reminder of the individuals we are here to support and serve.

A new Records Retention Schedule (RC-2) has been created. A current RC-2 could not be located, so the new one was created based on examples from other County Boards of DD. This has been approved by the Records Commission and was sent to the Ohio History Connection, and then the Auditor of State, for approval. Once everything is finalized, we will be able to start disposing of records that we are no longer required to keep.

Governor DeWine signed SB 450 which included \$25 million to DODD for Community Capital Assistance (CCA) funding. This funding was released on August 17th. Initial project applications are limited to two projects per county. A request for funding renovations on Coupland Street was submitted as a priority. We will review the other homes and future projects.

DODD is strengthening expectations for how county boards document and monitor SSA time related to Targeted Case Management (TCM) following recent audits that found inconsistent documentation practices. These inconsistencies could increase audit risk and affect federal Medicaid reimbursement. DODD is asking every county board to adopt or update policies requiring SSAs to reasonably document their work time, establish county-specific monitoring benchmarks, and implement internal controls to ensure documentation is accurate and complete. Beginning with CY26 cost report reviews, DODD will request documentation for the policies and procedures, or attest that these are being developed, and beginning with the CY27 cost report, boards will be required to submit the implemented policy and procedures for review.

OACB has a new website. County Board staff and board members should have received an email with their username and a temporary password. A new password will need set with the first login. Some of the changes with the new website include easier access to continuing professional development units (CPDUs) and a simplified registration process for conferences, trainings, and webinars. The email should have come from Lora Morrison (lmorrison@oacbdd.org). The temporary password may be valid for a limited time. If the email needs resent, let me know or contact Lora directly.

Sustainability Update:

Statewide discussions continue on the best approach to move forward with DODD on addressing fiscal sustainability and Medicaid administration reform. County Boards are willing to have discussion on regionalizing Medicaid administration functions and in return, have asked DODD to assume full elevation of waiver match in the next biennium, as well as assurance the County Boards retain local SSAs serving individuals. Continued conversations with DODD and the legislature are needed to determine viability of increased state funding.

Locally, NOWAC affiliated County Board Superintendents and SSA Directors met with NOWAC leadership to discuss strategic planning as it relates to DODD's initiative to regionalize certain Medicaid Administrative functions. This is the first of many meetings that will need to happen as we look toward creating a sustainable system.

We were notified of our accreditation dates in 2027. Our review will be on January 6th and 7th. There is a new tool that rolls out next month as well as review term standards. Had these proposed standards been in effect in 2026, we would have received a 3-year review.

Early Intervention:

- For the year, we had 77 referrals come in
- The highest number came from physician offices (15), with the second being parents/caregivers calling us directly (14)
- We have held our annual resource fair along with attending many community events
- 36 children were enrolled from the 77 that were referred
- We have one full-time service coordinator, one full-time developmental specialist, one part-time speech-language pathologist, one part-time occupational therapist, and one part-time physical therapist on staff.
- We continue to have a strong relationship with the various schools in the community.

New Business

EI Part C funding revenue line

To approve the establishment of a new revenue line within the PCBDD General Fund for the receipt of Early Intervention Part C funding.

Motion: 36

Motion: Kevin Albright

Second: Shenia Mesker

Motion approved unanimously.

Policy Update/Travel and Reimbursement Rate

To approve the updated language for section 507 of the policy manual -Travel and Reimbursement - with mileage reimbursement being based on the standard mileage rate established by the Internal Revenue Service (IRS) that is in effect on the date of travel.

Motion: 37

Motion: Andrew Parker

Second: Stacy Manette

Motion approved unanimously.

IFDR Policy Update

To approve the updated Individual & Family Directed Resources Policy; specifically removing FSS language and revising transportation and mileage reimbursement language.

Motion: 38

Motion: Lora Lyons

Second: Shenia Mesker

Motion approved unanimously.

Adjournment

To adjourn the September 17, 2026 regular Board meeting at 4:40 p.m.

Motion: 39

Motion: Lora Lyons

Second: Andrew Parker

Motion approved unanimously.

Respectfully submitted,

Lora Lyons,
Recording Secretary