

**Paulding County Board of Developmental Disabilities  
Meeting Minutes**

**January 18, 2024 - 4:00 p.m.**

The January 18, 2024, **Organizational Board meeting** of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m.

**Roll call:** Tim Sinn, Marcia Hernandez, Cheryl Farley (absent), Stacy Mangette (absent), Kevin Albright, Lora Lyons (absent), and Cindy Peters.

**Election of Officers for 2024**

Nominations:

**2024 President: Marcia Hernandez**

**2024 Vice President: Tim Sinn**

**2024 Secretary: Cheryl Farley**

To approve slate of Officers as presented.

**Motion: 1**

**Motion: Cindy Peters**

**Second: Kevin Albright**

**Motion approved unanimously.**

**Finance Committee and Ethics Council Appointments**

**Finance Committee:** Marcia Hernandez, Tim Sinn, Cindy Peters

**Ethics Council:** Cheryl Farley, Marcia Hernandez, Stacy Mangette

**Motion: Tim Sinn**

**Second: Kevin Albright**

**Motion approved unanimously.**

**Board Meeting Time**

To set the monthly Board Meeting time of 4:00 p.m. on the 3<sup>rd</sup> Thursday of each month unless otherwise noted:

**Motion: 2**

**Motion: Cindy Peters**

**Second: Tim Sinn**

**Motion approved unanimously.**

**Resolution**

To approve the Resolution authorizing the Superintendent to pay Board obligations for 2024:

**Motion: 3**

**Motion: Tim Sinn**

**Second: Kevin Albright**

**Motion approved unanimously.**

**Resolution**

To approve the Resolution authorizing the Superintendent to transfer funds within the 2024 appropriations:

**Motion: 4**

**Motion: Tim Sinn**

**Second: Kevin Albright**

**Motion approved unanimously.**

**Adjournment**

To adjourn the January 18, 2024 Organizational Meeting at 4:05p.m.:

**Motion: 5**

**Motion: Cindy Peters**

**Second: Tim Sinn**

**Motion approved unanimously.**

**Regular January 2024 Board Meeting**

**Call to Order:** 4:06 p.m.

**Roll call:** Tim Sinn, Marcia Hernandez, Cheryl Farley (absent), Stacy Mangette (absent), Kevin Albright, Lora Lyons (absent), and Cindy Peters.

**Agenda**

To approve the January 18, 2024 meeting agenda:

**Motion: 6**

**Motion: Kevin Albright**

**Second: Cindy Peters**

**Motion approved unanimously.**

**Minutes**

To approve the November 15, 2023 meeting minutes:

**Motion: 7**

**Motion: Cindy Peters**

**Second: Tim Sinn**

**Motion approved unanimously.**

**Financial Reports**

To approve the November 2023 and December 2023 financial reports:

**Motion: 8**

**Motion: Cindy Peters**

**Second: Tim Sinn**

**Motion approved unanimously.**

**Reports**

**E.I.:**

In Feb I will be sharing with the Family and Children First Council our statistics from July 1, 2023 until December 31, 2023. I will also be sharing this information with you all. This is a new requirement with the Early Intervention Service Coordination Grant we receive each year. Our current caseload is 19 kids. Michelle has 8 and Brittany has 11. We are offering a free child developmental screening to the community on Wednesday Jan 31 from 10am – 7pm. We currently have one child signed up.

Month	Referrals	Evaluated/Screened	Took Services
November	5	1	0
December	5	2	1 in the intake process

**Superintendent:**

Van Wert County announced the appointment of Cody Bowersock as the new Superintendent effective July 1, 2024. Mr. Bowersock will act as Assistant Superintendent beginning March 1, 2024.

PCBDD received 120-day notification from Ohio Department of Medicaid that PCBDD must revalidate (re-enroll) the Ohio Medicaid Provider Agreement. All provider agreements are time limited for 5 years and expire at the end of that period. All providers must revalidate in order to continue being an Ohio Medicaid provider.

This year’s Advocacy Snowball fight will be held in Henry County (in the past it has been in Fulton County) on the evening of February 22.

Annual Board Member Training will be held at Defiance College on May 1.

Paulding Special Olympics Basketball Adult team will be in the Regional Tournament held at Van Buren Middle School on Saturday, February 3 at 1:00 pm. If they win the team will play again on Sunday, February 4 at 10:00 am.

The School Age team will play Sunday, February 4 at 4:00 pm at Van Buren Middle School.

## **New Business**

### **OACB Annual Dues**

To approve payment of the 2024 OACB Membership Dues. (\$7,870.00)

**Motion: 9**

**Motion: Kevin Albright**

**Second: Cindy Peters**

**Motion approved unanimously.**

### **FSS Policy**

To approve the Family Support Services Policy

**Motion: 10**

**Motion: Cindy Peters**

**Second: Kevin Albright**

**Motion approved unanimously.**

### **Vacation Policy**

To approve the Vacation Policy.

**Motion: 11**

**Motion: Tim Sinn**

**Second: Kevin Albright**

**Motion approved unanimously.**

### **Executive Session**

To adjourn into Executive Session to discuss Superintendent Shared Services Agreement with Van Wert County Board of Developmental Disabilities.

Time: 5:00 p.m.

**Motion: 12**

**Motion: Kevin Albright**

**Second: Tim Sinn**

**Motion approved unanimously.**

### **Exit**

To come out of Executive Session and declaring no action taken.

Time: 5:20 p.m.

**Motion: 13**

**Motion: Marcia Hernandez**

**Second: Kevin Albright**

**Motion approved unanimously.**

**Motion #14** was made by Cindy Peters and seconded by Tim Sinn, to enter into an agreement with Van Wert County Board of Developmental Disabilities for Shared Superintendent Services. The agreement will commence on July 1, 2024, and expire on December 31, 2025. Paulding will pay 50% of the agreed upon Superintendent annual salary of \$110,000.00 plus fringes and mileage. Van Wert will also pay 50%. Motion approved unanimously.

### **Adjournment**

To adjourn the January 18, 2024 regular Board meeting at 4:26 p.m.

**Motion: 15**

**Motion: Tim Sinn**

**Second: Marcia Hernandez**

**Motion approved unanimously.**

Respectfully submitted,

Cheryl Farley, Secretary