

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

March 17, 2022 - 4:00 p.m.

The March 17, 2022, Regular Board Meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m. via in person and Zoom virtual meeting.

Roll call: Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley, Stacy Mangette, and Kevin Albright.

Agenda

To approve the March 17, 2022 meeting agenda:

Motion: 17

Motion: Kevin Albright

Second: Joe Cramer

Motion approved unanimously – addition of 2 motions C and D.

Minutes

To approve the February 17, 2022 meeting minutes:

Motion: 18

Motion: Joe Cramer

Second: Cheryl Farley

Motion approved unanimously.

Financial Reports

To approve the February 2022 financial reports:

Motion: 19

Motion: Kevin Albright

Second: Marcia Hernandez

Motion approved unanimously.

Reports

Superintendent:

1. The construction phase of the McDonald Pike project is completed. The inspector will sign off on the project on Friday, March 18. We will begin moving office furniture into our new spaces once the inspector signs off.
2. March is DD awareness month. The Commissioners signed a proclamation on February 22 saluting and recognizing those who are served by the Paulding County Board of DD.
3. The OACBDD provided a County Board cash balance spreadsheet. It includes 2021 percent of ending cash balance projected against next year's expenses. The spreadsheet sorts by county, by percentage highest to lowest, and population highest to lowest.
4. County Boards, OACBDD, and other stakeholders have been collaborating on ways to provide more funding to the providers. One option receiving support is 6.5% increase that would be funded by county boards. The spreadsheet shows a total of \$54,589 for Paulding. This increase includes Homemaker Personal Care (HPC), Shared Living (SL), Adult Day Services (ADS), and NonMedical Transportation (NMT).
5. We are working on arranging a visit from the new DODD Director Kim Hauck. We have a tentative date of July 28.
6. Tentative date for Board member training would be our next scheduled meeting in April.
7. Received Special Olympics updates from PC Workshop. There is a cash balance of \$18,500. Megan also sent contact information of a couple interested in the Coordinator position.

New Business

Office Furniture

To approve the purchase of 3 desks and the mobile screen dividers as quoted by Four-U Office.

Motion: 20

Motion: Marcia Hernandez

Second: Tim Sinn

Motion approved unanimously.

Marketing

To approve the marketing services as quoted from Marie Miller (dba Marketing Junkie).

Motion: 21

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Job Description

To approve job description for SSA/Provider Relations Coordinator. (Not new hire. Modification to existing employee's job.)

Motion: 22

Motion: Kevin Albright

Second: Marcia Hernandez

Motion approved unanimously.

New Hire

To approve the hiring of an additional Developmental Specialist/Service Coordinator for Early Intervention.

Motion: 23

Motion: Joe Cramer

Second: Marcia Hernandez

Motion approved unanimously.

Adjournment

To adjourn the March 17, 2022 regular Board meeting at 4:45 p.m.

Motion: 24

Motion: Tim Sinn

Second: Cheryl Farley

Motion approved unanimously.

Respectfully submitted,

Cheryl Farley, Secretary