

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

November 18, 2021 - 4:00 p.m.

The November 17, 2020, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00p.m.

Roll call: Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley (Excused), and Kevin Albright.

Guests Present: Emmi Johnson, Business Manager

Agenda

To approve the November 18, 2021 meeting agenda:

Motion: 65

Motion: Joe Cramer

Second: Kevin Albright

Motion approved unanimously.

Minutes

To approve the October 21, 2021 meeting minutes:

Motion: 66

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

Financial Reports

To approve the October 2021 financial reports:

Motion: 67

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

Superintendent Report:

The Paulding County Commissioners have received bids for the work to be done on the Fritz Home. Work is to be completed by April 1, 2022.

PCBDD received notification from DODD regarding Accreditation Review. It will be the last week of July. A request was made to move the date back based on the current facility situation.

The Occupational Safety and Health Administration issued an emergency temporary standard (ETS) to minimize the risk of COVID-19 transmission in the workplace. The ETS establishes binding requirements to protect unvaccinated employees of large employers from the risk of contracting the virus in the workplace. It includes staff at health care facilities that participate in the Medicare and Medicaid programs. The Fifth District Court of Appeals reaffirmed its stay of enforcement of the OSHA ETS.

New Business

Expenditures

To approve the 2022 Expenditures as recommended by the Finance Committee.

Motion: 68

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

2022 Contracts/Policies

To approve the 2022 Contracts renewal:

NOWAC Contract for Services

Motion: 69

Motion: Joe Cramer

Second: Kevin Albright

Motion approved unanimously.

Program Calendar

To approve the 2022 Program Calendar.

Motion: 70

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

Board Authorization Delegation

To approve the Resolution for Board Authorization Delegation; naming James Stripe, Superintendent, Staci Haney, Executive Assistant/HR, and Emmi Johnson, Business Manager, as authorized signers for Purchase Orders, Vouchers, Payroll, Change of Appropriation Forms, and Change of Estimated Revenue Forms. This authorization stands for one year.

Motion: 71

Motion: Joe Cramer

Second: Kevin Albright

Motion approved unanimously.

HSA Contribution

To approve the increase of Board contributions to employee HSA accounts, matching the out of pocket maximum: \$2500 for individuals, \$5000 for families.

Motion: 72

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

Executive Session

To adjourn into Executive Session to discuss the evaluation and compensation of public employee(s).

Time: 4:50 p.m.

Motion: 73

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

Exit

To come out of Executive Session and declaring no action taken.

Time: 5:15 p.m.

Motion: 74

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

- A. **Motion #75** was made by Joe Cramer and seconded by Kevin Albright, to approve a 10% wage increase for all staff, effective Jan. 1, 2022.

Adjournment

To adjourn the November 18, 2021 regular Board meeting at 5:17 p.m.

Motion: 76

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

Respectfully submitted,

Cheryl Farley,
Recording Secretary

