

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

September 17, 2020 - 4:00 p.m. Via Zoom

The September 17, 2020, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:05 p.m.

Roll call: Tiffany Straley, Kevin Albright, Tim Sinn, Cheryl Farley, Joe Cramer (late arrival), Pam Miller (excused), Marcia Hernandez (excused)

Guests Present: Denise Kinder, EI and Shannon Timmerman, SSA Supervisor

Agenda

To approve the September 17, 2020 meeting agenda:

Motion: 39

Motion: Tim Sinn

Second: Tiffany Straley

Motion approved unanimously.

Minutes

To approve the August 20, 2020 meeting minutes:

Motion: 40

Motion: Tim Sinn

Second: Kevin Albright

Motion approved unanimously.

Financial Reports

To approve the August 2020 financial reports:

Motion: 41

Motion: Tim Sinn

Second: Tiffany Straley

Motion approved unanimously.

Reports

Early Intervention:

- We are currently doing a few once a month face to face sessions with families. This is determined by the team and is evaluated on a case by case discussion. Every family is receiving Zoom/Virtual sessions when they are not getting the face to face.
- There are currently 29 enrolled, 2 pending, and 2 referrals.

SSA Supervisor

- Four SSA's providing service coordination services to a total of 96 individuals. Average caseload size is 24 individuals. We recently changed to a weighted caseload model. Three intakes are currently in progress.
- Brittco: This past year we started using Brittco Software to enter TCM. We are diving into using the forms, caseload and calendar features of the system. SSA's have been very busy updating ISP's due to the changes caused by COVID 19. They are keeping in contact (phone, video, etc) with individuals to ensure health and safety. They are working with providers to identify those ready to safely return to day services.

Superintendent:

- PC Workshop Adult Day Service provider is reopened for services. There are limitations on the number of individuals per setting.

- Early Intervention is conducting some face to face visitations. Visits are determined on a case by case basis after consultation with families.
- Paulding CBDD continues meeting with providers on a monthly basis. This provides the opportunity to hear from providers regarding challenges they may be encountering. Identifying these challenges gives the Board an opportunity to assist where possible.
- This is Direct Support Professional Appreciation Week. We have delivered 50 yard signs expressing the Board's appreciation.

New Business

Summit Housing Contract

To approve Contract By and Between Paulding County Board of Developmental Disabilities and Summit Housing Corporation.

Motion: 42

Motion: Tim Sinn

Second: Joe Cramer

Motion approved unanimously.

Gift Cards

To approve the purchase of \$250.00 in gift cards for Direct Support Professionals Appreciation Week.

Motion: 43

Motion: Tiffany Straley

Second: Cheryl Farley

Motion approved unanimously.

- Discussion regarding Medicaid Services Coordinator
- Discussion regarding Board Member Inservice Requirements
- Discussion/Notice of expiring Board Member Terms (Cheryl, Kevin, Tim, Joe)
- Discussion regarding Shared Superintendent Agreement with Van Wert County Board of Developmental Disabilities

Adjournment

To adjourn the September 17, 2020 regular Board meeting at 5:04 p.m.

Motion: 44

Motion: Joe Cramer

Second: Cheryl Farley

Motion approved unanimously.

Respectfully submitted,

Cheryl Farley,
Recording Secretary

