

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

April 25, 2019 - 4:00 p.m.

The April 25, 2019 Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:03 p.m.

Roll call: Pam Miller, Nicole Harris (excused), Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley, and Kevin Albright.

Guests Present: Amy Rohdy, Andrea Hammond, and Savanna Weber.

Agenda

To approve the April 25, 2019 meeting agenda:

Motion: 31

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Minutes

To approve the March 21, 2019 meeting minutes:

Motion: 32

Motion: Pam Miller

Second: Tim Sinn

Motion approved unanimously.

Financial Reports

To approve the March 2019 financial reports:

Motion: 33

Motion: Cheryl Farley

Second: Pam Miller

Motion approved unanimously.

Amy & Andrea presented financial forecasts and scenarios regarding the upcoming levy renewal. Recommendations by the Finance Committee led to a discussion to move forward with a resolution to request a 1 mill renewal levy.

New Business

- **Discussion of HVAC and water line replacement project costs.**
-No decisions made at this time, bids will be ready for presentation at the May 16th meeting.

FSS

To set the maximum annual Family Support Services reimbursement at \$1,000 for 2019. It was previously set at \$800.

Motion: 34

Motion: Tim Sinn

Second: Kevin Albright

Motion approved unanimously.

Policies

To approve the following policies:

- Administrative Resolution of Complaints
- MUI
- Full Time/Part Time Status
- Personal Leave Days
- Administrative Office Hours

Motion: 35

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Rescind

To rescind the following policies:

- Transportation
- Staffing Requirements for Adult Programs

Motion: 36

Motion: Pam Miller

Second: Tim Sinn

Motion approved unanimously.

Position Descriptions

To approve the following revised position descriptions:

- Administrative Secretary
- Executive Assistant/HR
- Developmental Specialist
- Service and Support Administrator

Motion: 37

Motion: Tim Sinn

Second: Cheryl Farley

Motion approved unanimously.

HRC & Behavior Support

To approve the HRC and Behavior Support contract with NOWAC.

Motion: 38

Motion: Pam Miller

Second: Joe Cramer

Motion approved unanimously.

On Call

To increase the on call rate to \$75 per week.

Motion: 39

Motion: Joe Cramer

Second: Tim Sinn

Motion approved unanimously.

Shared Services

To terminate the Shared Services Agreement for Superintendent with Williams County; mutually agreed upon as stated in the agreement, effective July 1, 2019.

Motion: 40

Motion: Kevin Albright

Second: Cheryl Farley

Motion approved unanimously.

Executive Session

To adjourn into Executive Session for the discussion of employment of a Superintendent.

Time: 5:04 p.m.

Motion: 41

Motion: Cheryl Farley

Second: Pam Miller

Motion approved unanimously.

Exit

To come out of Executive Session and declaring no action taken.

Time: 5:35 p.m.

Motion: 42

Motion: Tim Sinn

Second: Cheryl Farley

Motion approved unanimously

- Motion #43** was made by Cheryl Farley and seconded by Joe Cramer, to authorize Board President, Marcia Hernandez, to work with OACB consultant, Randy Beach, to negotiate a contract with Van Wert County Board of DD, for Shared Superintendent services.

Adjournment

To adjourn the April 25, 2019 regular Board meeting at 5:43 p.m.

Motion: 44

Motion: Joe Cramer

Second: Kevin Albright

Motion approved unanimously.

Respectfully submitted,

Cheryl Farley,
Recording Secretary