

**Paulding County Board of Developmental Disabilities  
Meeting Minutes**

**March 21, 2019 - 4:00 p.m.**

**The March 21, 2019 Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m.**

**Roll call:** Pam Miller, Nicole Harris, Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley, and Kevin Albright.

**Guests Present:** Denise Kinder, Savanna Weber, and Sherry Kimmel, Supt. Development

**Agenda**

To approve the March 21, 2019 meeting agenda:

**Motion: 25**

**Motion: Tim Sinn**

**Second: Joe Cramer**

**Motion approved unanimously.**

Revision to add new discussion point.

**Minutes**

To approve the February 21, 2019 meeting minutes:

**Motion: 26**

**Motion: Nicole Harris**

**Second: Pam Miller**

**Motion approved unanimously.**

**Financial Reports**

To approve the February 2019 financial reports:

**Motion: 27**

**Motion: Cheryl Farley**

**Second: Tim Sinn**

**Motion approved unanimously.**

**Reports**

**Superintendent:**

- The pre-bid meeting for the HVAC system and the domestic water line system will be held Thursday, March 28<sup>th</sup> at 12 noon.
- The pre-bid meeting for the HVAC system and the domestic water line system will be held Thursday, March 28<sup>th</sup> at 12 noon.
- The speech therapy services contract for Early Intervention with Therapy Solutions has been terminated, effective April 18<sup>th</sup>. The speech therapist that provided those therapy services has taken another job. I have contacted the area county boards to see if there is an opportunity to share these services with another E.I. program.
- We have submitted our request for property tax exemption with the County Treasurer. The treasurer recommended that we pay our 2018 property taxes for the full year, (we had only paid for the first half of the tax year), as we are more likely to get approved if taxes are paid in full.
- We have one more week of DD Awareness Month. Hopefully, you have seen the newspaper articles, billboards, table tents and various social media posts as we have celebrated DD Awareness month.
- We have a 1 mill levy, generating approximately \$312,520 annually, which will expire at the end of 2019. It is not too early to begin thinking about whether to renew. 2 years ago, when looking at the 1.4 mill levy, the finance committee met June 6, to review financial information, in order to make a recommendation to the Board. I also met with the Commissioners on June 12, to gain feedback from them on the renewal. The timeline requirements are to have everything submitted to the Board of Elections 90 days prior to Election Day, which is November 5<sup>th</sup> this year. With my pending retirement, I would recommend that we schedule a Finance Committee meeting in April so that the committee be able to make a recommendation to the Board.
- Nicole Harris has agreed to remain on the Board for the time being, however, she does intend to resign, effective July, 2019.

**Early Intervention:** Denise gave a brief update on Early Intervention enrollment and Primary Service Provider caseloads. She also mentioned that the Summer Enrichment Program will be held at the Church of the Nazarene.

**New Business**

- Discussion regarding personnel policies, to include part time and full time status to qualify for fringe benefits (including health insurance), carryover of personal days, and number of personal days.  
-Policy revisions/drafts will be prepared and presented at the next board meeting. (30 hours/4 Personal?)
- Discussion regarding Commissioner's request to use building space for EMA operations.

**Executive Session**

To adjourn into Executive Session for the discussion of employment of a Superintendent.

Time: 4:34 p.m.

**Motion: 28**

**Motion: Cheryl Farley**

**Second: Nicole Harris**

**Motion approved unanimously.**

**Exit**

To come out of Executive Session and declaring no action taken.

Time: 4:36 p.m.

**Motion: 29**

**Motion: Tim Sinn**

**Second: Joe Cramer**

**Motion approved unanimously**

**Adjournment**

To adjourn the March 21, 2019 regular Board meeting at 4:56 p.m.

**Motion: 30**

**Motion: Joe Cramer**

**Second: Nicole Harris**

**Motion approved unanimously.**

Respectfully submitted,

Cheryl Farley,  
Recording Secretary