

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

November 15, 2018 - 4:00 p.m.

The November 15, 2018, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m.

Roll call: Pam Miller (Excused), Nicole Harris(Excused), Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley, and Kevin Albright.

Guests Present: Denise Kinder, EI and Savanna Weber, Marketing

Agenda

To approve the November 15, 2018 meeting agenda:

Motion: 63

Motion: Cheryl Farley

Second: Tim Sinn

Motion approved unanimously.

Minutes

To approve the October 18, 2018 meeting minutes:

Motion: 64

Motion: Kevin Albright

Second: Cheryl Farley

Motion approved unanimously.

Financial Reports

To approve the October 2018 financial reports:

Motion: 65

Motion: Cheryl Farley

Second: Tim Sinn

Motion approved unanimously.

Reports

Early Intervention:

- Denise gave the Board a brief update of Early Intervention enrollment. There are currently 37 kids enrolled with 2 pending. Enrollment numbers have increased from 22 to 37 in 2018 with more growth expected in 2019.

Superintendent:

- The Pulled Pork levy committee fund raiser was a huge success, with an overall profit of \$3,005.34, bringing our levy fund balance to \$4,667.02. Thank you to all for making this a huge success!
- The 1st Annual Community Employment Recognition luncheon, scheduled for Tuesday, October 30th was cancelled due to lack of attendees. While we only have 5 individuals community employed, only one employee and one employer were confirmed to attend. We will try again next year.
- Building Update: We have experienced a leaking boiler pipe that runs to the air handler in the main office. This resulted in the heat being shut off in the main offices this week. Regarding the replacement of the water lines, we have received the scope of work from IAP.

New Business

Program Calendar

To approve the 2019 Program Calendar.

Motion: 66

Motion: Kevin Albright

Second: Cheryl Farley

Motion approved unanimously.

2019 Contracts

To approve the 2019 Contracts:

- Williams County Shared Services Agreement
- PC Workshop, Inc. Equipment Lease Agreement
- PC Workshop, Inc. Non-Medicaid Services Agreement
- PC Workshop, Inc. Janitorial Service Agreement
- Interagency Agreement between PCBDD and WBESC for Help Me Grow Office Rent
- Marketing/Public Relations Services Agreement
- NOWAC Contract for Services

Motion: 67

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Lighting Assessment

To approve the proposed lighting assessment with H.E.A.T. Total Facility Solutions

Motion: 68

Motion: Joe Cramer

Second: Cheryl Farley

Motion approved unanimously.

2019 Expenditures

To approve the 2019 Expenditures as recommended by the Finance Committee.

Motion: 69

Motion: Kevin Albright

Second: Joe Cramer

Motion approved unanimously.

Transit Van

To approve the purchase of a Ford Transit T150 Passenger Van from Superior Van and Mobility for the presented quote.

Motion: 70

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Executive Session

To adjourn into Executive Session to discuss the evaluation and compensation of public employee(s) and the sale of property at competitive bidding and the sale or disposition of unneeded, obsolete, or unfit-for-use property.

Time: 4:28p.m.

Motion: Kevin Albright

Second: Joe Cramer

Motion approved unanimously.

Exit

To come out of Executive Session and declaring no action taken.

Time: 5:10 p.m.

Motion: 71

Motion: Cheryl Farley

Second: Kevin Albright

Motion approved unanimously.

- A. **Motion #72** was made by Cheryl Farley and seconded by Joe Cramer, to approve the following salaries for 2019: Staci Haney- \$18/hr., Ashlyn Laney- \$14.50/hr., Denise Kinder and the 4 Service and Support Administrators will receive a 3% increase, all effective Jan. 1, 2019. Health insurance benefits will remain the same for 2019. Motion approved unanimously.

- B. **Motion #73** was made by Kevin Albright and seconded by Joe Cramer, to advertise by Public Bid, the sale of Board property located at 900 Caroline St., Paulding, OH. The bid language is to include that the Board reserves the right to reject any and all bids. Bids are due by Wednesday, December 19th at 4:00pm and will be opened on Thursday, December 20th at 12:00 noon at the Board offices, located at 900 Fairground Dr. Motion approved unanimously.

- C. **Motion #74** was made by Joe Cramer and seconded by Tim Sinn, to declare items in the bus garage as unneeded for use and place items for sale on govdeals.com. Motion approved unanimously.

Adjournment

To adjourn the November 15, 2018 regular Board meeting at 5:15p.m.

Motion: 75

Motion: Cheryl Farley

Second: Kevin Albright

Motion approved unanimously.

Respectfully submitted,

Nicole Harris,
Recording Secretary