

**Paulding County Board of Developmental Disabilities  
Meeting Minutes**

**March 15, 2018 - 4:00 p.m.**

**The March 15, 2018, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:02 p.m.**

**Roll call:** Pam Miller, Nicole Harris, Joe Cramer (4:04p arrival), Tim Sinn, Marcia Hernandez, Cheryl Farley, and Kevin Albright.

**Guests Present:** Denise Kinder, PCBDD Intervention Specialist, and Ashlyn Laney, new Administrative Secretary.

Deb introduced our new Administrative Secretary, Ashlyn Laney, to the Board.

**Agenda**

To approve the March 15, 2018 meeting agenda:

**Motion: 18**

**Motion: Cheryl Farley**

**Second: Tim Sinn**

**Motion approved unanimously.**

**Minutes**

To approve the February 15, 2018 meeting minutes:

**Motion: 19**

**Motion: Nicole Harris**

**Second: Joe Cramer**

**Motion approved unanimously.**

**Financial Reports**

To approve the February 2018 financial reports:

**Motion: 20**

**Motion: Pam Miller**

**Second: Cheryl Farley**

**Motion approved unanimously.**

**Discussion:** Real Estate Property Tax has been received in the amount of \$634,483.00. Contract Services expense was higher due to payment to the PC Workshop, Inc. The Board pays waiver matches out of Supported Living, which receives allocation from Ohio DODD. Timber Road Wind Farm was listed twice – Deb will check with Amy Rohdy for clarification on which wind farms we collect on.

**Reports**

**Superintendent:**

- Jessica Reinhart, Tyler Ruiz, and Cathy Ruiz were presented the Paulding County Commissioner's Proclamation, proclaiming March as DD awareness month.
- Last Wednesday, Jessica Reinhart and Anna Rickels traveled to Columbus for the Statehouse Advocacy Day celebration and met with Senator Rob McColley, and a representative of Rep. Craig Reidel's office.
- Deb, Staci, and Shannon attended Sexual Harrassment Training in Fulton County. The Supported Decision Making training in Defiance will be held tomorrow – approximately 25 individuals consisting of SSAs, self-advocates, educators, and parents/guardians, will be representing Paulding County.
- PC Workshop Director, Megan Sierra, has indicated that their 2017 Financials are not ready to be released. She also indicated that they have not obtained estimates for the repairs we discussed at our February meeting. They recently went through a Provider Compliance Review by Ohio Dept. of Developmental Disabilities, which has caused a delay in the information.
- The Paulding Pride Special Olympics adult basketball team is going to State! The team, along with parents, volunteers, and a couple of count board staff, will leave next Friday morning, the 23<sup>rd</sup>, and head to New Philadelphia. Game time is scheduled for 8:00pm. The Championship game will be played on Saturday, the 24<sup>th</sup> at 11:00am. We wish the Paulding Pride the best of luck! Both youth and adult basketball players were honored last Saturday at the Paulding Special Olympics Banquet

**Early Intervention:** Denise gave a brief update on the success of the Easter Bunny Brunch held on March 10. There were 34 families with around 150 people that attended. This number has almost tripled from previous years. Attendees had more activities and the Easter Bonnet Competition was a big hit.

### **New Business**

- **Update on Board Member Training**  
For 2018, board members must receive at least four hours of annual in-service training and cover the following topics: Supportive Technology, Ohio's HCBS Waiver Waiting List, Key Statewide Data and the Data Warehouse, and Cash Projections Tools. The time and subject requirements must **both** be satisfied in order to comply with state rules. The NOWAC sponsored County Board member training will be held Thursday, April 26<sup>th</sup>, at Defiance College.
- **Discussion regarding Marketing/PR needs of the Board**  
NOWAC is discussing the idea of hiring a Marketing/PR specialist that can aid multiple counties in their marketing needs. Costs would be shared among the counties. Website updates, press releases, and newspaper articles and photos are all components that could benefit from having a PR staff member. Marketing is a year round commitment. Most County Boards are in the same situation. An email has been sent to a lady that has done marketing for the four county early intervention screening – which could lead to a contract for marketing services.
- **Discussion regarding building security and cost associated with implementation**  
Due to security concerns in today's climate, options for new locks and a "buzz-in" system are being looked at. Quotes have been received from McElheney and Koehlinger. Koehlinger offers additional bells and whistles that we just do not need to utilize, including storing information online in the "cloud". McElheney appears to be more straightforward with a simple lock system. Possibility of a sliding window and revised seating area were mentioned for further discussion in the future. Soil and Water will also implement their own door-bell system for their entry. A motion will be put in to place to move forward with McElheney Locksmiths.

### **McElheney Locksmith Quote**

To approve the McElheney Locksmith quote and proceed with installation for 2 key fob lock systems and a buzz in system for the internal double doors.

**Motion: 21**

**Motion: Nicole Harris**

**Second: Joe Cramer**

**Motion approved unanimously.**

- **Overview of FCFC, Help Me Grow – Part C, and Home Visiting**  
Family and Children First Councils are the responsibility of the County Commissioners. FCFC Board members are mandated individuals from various county stakeholders. Western Buckeye ESC is the fiscal agent for FCFC. Help Me Grow financials are under WBESC. The Early Intervention program is under Ohio DODD. Home visiting is under the Ohio Dept. of Health. Part C is for children who qualify for our services. Due to financial strain and improper documentation and billing, FCFC is questioning whether their 2018 budget can fulfill the rent that is paid to PCBDD for the housing of two WBESC employees that coordinate Help Me Grow Services. A meeting will be held on April 2 consisting of Deb, Commissioner Mark Holtsberry, and WBESC Supt. Steve Arnold.

### **Adjournment**

To adjourn the March 15, 2018 regular Board meeting at 5:07 p.m.

**Motion: 22**

**Motion: Nicole Harris**

**Second: Joe Cramer**

**Motion approved unanimously.**

Respectfully submitted,

Nicole Harris,  
Recording Secretary

