

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

August 17, 2017 - 4:00 p.m.

The August 17, 2017, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m.

Roll call: Nicole Harris, Joe Cramer, Tim Sinn, Pam Walker (**Absent- Excused**), Marcia Hernandez (**Absent- EXCUSED**), Cheryl Farley, and Kevin Albright.

Guests Present: Denise Kinder, EI

Agenda

To approve the August 17, 2017 meeting agenda:

Motion: 56

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Minutes

To approve the June 15, 2017 meeting minutes:

Motion: 57

Motion: Joe Cramer

Second: Kevin Albright

Motion approved unanimously.

Financial Reports

To approve the June and July 2017 financial reports:

Motion: 58

Motion: Tim Sinn

Second: Nicole Harris

Motion approved unanimously.

Discussion: Second half settlement has been received and will show on next month's report. PCBDD had to also pay the Waiver Match (Fifth Invoice) for the Privatization of the Workshop. This will show on next month's report as well.

Reports

Superintendent: Buckeye Roofing has completed the garage roof. Ryan and I inspected the work and, initially, it appeared to be completed to our satisfaction. Ryan later discovered that there were some nails connecting the ridge cap to the metal roof that was not properly placed. We will be contacting Buckeye prior to making full payment. There has been another leak discovered in the gym. Kevin Hanenkrafft looked at it and said he can't do anything for us and that Schlatter's will have to fix the leak. He said they're coming from the actuators on both sides of the gym. Schlatter's was here this afternoon. I met with Matt Reineck this morning. Matt is serving as the Levy Committee Treasurer. Currently, the balance in the account is \$1,767.15. We will most likely be planning a fund raiser, in order to raise additional funds to meet levy expenses. We will need to order new yard signs, as well as pay for informational brochures and media ads. Please let me know of any civic organizations that I could speak to regarding the levy. The OACBDD is hosting a Budget Symposium on August 30th in Columbus. Please let me know if anyone is interested in attending.

Denise Kinder/EI: Denise presented the Board with a wonderful slideshow of pictures from the Summer Enrichment Program. The program was very successful for all involved and Denise is excited for what can be brought to the table next year. Enrollment has been steady with 29 in June, 25 in July, and 27 so far this month of August. Referrals have slightly declined as there is now a central intake office that is the first step in referrals. That process is causing things to move slower than previous directions. Pictures of the summer program and week of service have been circulated to the public via our Facebook page and press releases in local newspapers.

New Business

Therapy Services Contract

To approve the Western Buckeye, ESC Therapy Services Contract

Motion: 59

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Runs through the end of the school year at which time a supplemental summer contract will go in to place if agreed upon.

Capital Housing Payback

To approve DODD Capital Housing payback for sale of 313 Park St., Melrose, Ohio in 2002, in the amount of \$14,045.66. Funds to be taken from the Melrose House fund and request that this fund be closed out and eliminated.

Motion: 60

Motion: Kevin Albright

Second: Joe Cramer

Motion approved unanimously.

New SSA

To endorse the hiring of Nicole Estle as Service and Support Administrator.

Motion: 61

Motion: Nicole Harris

Second: Cheryl Farley

Motion approved unanimously.

Nicole comes to us from Brookview Nursing Home where she processed admissions and handled marketing resources. She does have a strong social work and case management background. We are excited to have her join our team.

Discussion regarding building lease to PC Workshop, Inc.

Deb discussed the current lease agreement with PC Workshop as it relates to a large repair at the PC Workshop. The invoice was paid by PC Workshop, however, PC Workshop was requesting clarification regarding major repairs. Deb stated that she informed the PC Workshop that all repair expenses were the responsibility of PC Workshop and wanted to make sure that the Board was in agreement. Deb also suggested that, upon renewal of the lease agreement, this should be made clearer so that all parties have a clear understanding of the maintenance and repair responsibilities. All Board members in attendance agreed that the PC Workshop is responsible for all maintenance and repairs to the building.

Executive Session

To adjourn into Executive Session to discuss the evaluation and compensation of public employee(s).

Time: 4:57 p.m.

Motion: 62

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Exit

To come out of Executive Session and declaring no action taken.

Time: 5:14 p.m.

Motion: 63

Motion: Joe Cramer

Second: Cheryl Farley

Motion approved unanimously.

Motion: 64

To increase Crystal Feeney's salary to \$38,000.00 per year, effective with the new pay period.

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Adjournment

To adjourn the August 17, 2017 regular Board meeting at 5:15 p.m.

Motion: 65

Motion: Kevin Albright

Second: Nicole Harris

Motion approved unanimously.

Respectfully submitted,

Nicole Harris,
Recording Secretary