

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

June 15, 2017 - 4:00 p.m.

The June 15, 2017, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m.

Roll call: Nicole Harris, Joe Cramer, Tim Sinn, Pam Walker, Marcia Hernandez (**Absent- EXCUSED**), Cheryl Farley, and Kevin Albright.

Guests Present: Denise Kinder, EI

Agenda

To approve the June 15, 2017 meeting agenda:

Motion: 48

Motion: Nicole Harris

Second: Cheryl Farley

Motion approved unanimously.

Minutes

To approve the May 18, 2017 meeting minutes:

Motion: 49

Motion: Cheryl Farley

Second: Nicole Harris

Motion approved unanimously.

Financial Reports

To approve the May 2017 financial reports:

Motion: 50

Motion: Tim Sinn

Second: Joe Cramer

Motion approved unanimously.

Discussion: TCM Revenue has been lower than normal as Jamie Stittsworth had to be trained before she could bill- some actual billing issues are being reviewed by Shannon Timmerman to better assist in gaining revenue from the billing that the SSAs perform. We currently contract with NOWAC for Business/Finance functions. Deb suggested that we continue to assess our Business Manager needs to determine if the Board wants to continue with this arrangement or explore alternatives. Pam questioned the annual FFS allotment- Deb clarified what an example of an extenuating circumstance may be where FSS funds can be taken from last year and used for this year upon approval.

Reports

Superintendent: Work continues on the HVAC control system. While much of the upgraded control systems work has been completed by Wadsworth, we will be incurring additional costs due to other problems that have been detected. Many of the valves throughout the building are leaking, due to age, and will be replaced. According to Ryan, we will soon be receiving an estimate for this work. Buckeye Roofing has not begun work on the garage roof and has indicated that they should be able to begin in two weeks. All of the outside lighting work has been completed, including the lighted flagpole. We also purchased a new flag from the VFW. Ryan is scheduling the sealing of the parking lot with Loop Asphalt. We are planning on replacing the hallway light switches (which currently require a key) to standard light switches. Staci located a Melrose House file and I have talked to Claudia regarding the Melrose House fund. Claudia states that the former Business Manager, Melinda Walters, indicated that, because the home was purchased with DODD funds, the money will need paid back to the State if ever requested. I will contact DODD regarding this issue for further clarification.

Denise Kinder/EI: Referrals for Early Intervention continue to show growth in numbers. These referrals mainly come from Doctor's Offices and word of mouth from parent to parent. For the most recent May report, 27 are currently enrolled, 2 are pending enrollment, and there are 6 referrals. Denise reiterated that the parents/families have really latched on to the in-home therapy that is more comfortable and personalized.

New Business

SSA Resignations

To approve the resignation of SSA(s) Jamie Stittsworth & Kaitlan Stockhorst.

Motion: 51

Motion: Nicole Harris

Second: Kevin Albright

Motion approved unanimously.

Discussion regarding the Paulding Library's request to rent bus garage bay for their Bookmobile.

Due to liability issues, lack of monitoring/control of the in and out of Library personnel, as well as the uncertainty of the future use of the bus garage, the Board agreed to respectfully decline this request and no motion was made.

Summer Program Transportation

To approve to enter into an agreement for PC Workshop to provide transportation for the Summer Enrichment Program at a rate of \$.75/mi and \$19.53/hr. per driver.

Motion: 52

Motion: Joe Cramer

Second: Cheryl Farley

Motion approved unanimously.

PC Workshop was more than happy to accommodate this transportation. Only the school age will go out into the community and we only anticipate using one van. Denise shared that they are looking to travel on Thursdays, totaling only 4 trips in the duration of the program. The full agreement will be sent to Joe Burkard for approval.

Special Olympics

To approve an allocation of \$10,000 in 2017 and \$10,000 in 2018 to PC Workshop for administration of Paulding County Special Olympics.

Motion: 53

Motion: Nicole Harris

Second: Tim Sinn

Motion approved unanimously.

The new receptionist/secretary at the PC Workshop will also be taking care of Special Olympics. PC Workshop will be responsible to raise funds, apply for grants, etc. if they continue to grow the program. If after 2018 they still need help, Deb is willing to have a discussion, but does not foresee having to give them any more money after 2018.

Levy Renewal

To approve the adoption of the following Board Resolution:

RESOLUTION OF THE PAULDING COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

I hereby certify that a meeting of the Paulding County Board of Developmental Disabilities (PCBDD), duly called and held at the PCBDD Office, 900 Fairground Dr, Paulding Ohio, on the 15th day of June, 2017, the following resolution was adopted and is now in full force and effect:

RESOLUTION SEEKING FORMAL APPROVAL FROM THE PAULDING COUNTY COMMISSIONERS TO PLACE A RENEWAL OF A TAX ON THE NOVEMBER 7, 2017 GENERAL ELECTION, FOR THE BENEFIT OF PAULDING COUNTY BOARD OF DEVELOPMENTAL DISABILITIES, FOR THE PURPOSE OF OPERATION OF COMMUNITY PROGRAMS, AND SERVICES AUTHORIZED BY COUNTY BOARDS OF DEVELOPMENTAL DISABILITIES, FOR THE ACQUISITION, CONSTRUCTION, RENOVATION, FINANCING, MAINTENANCE AND OPERATION OF DEVELOPMENTAL DISABILITIES FACILITIES OR FOR BOTH OF SUCH

PURPOSES, AT A RATE NOTE EXCEEDING 1.4 MILLS FOR EACH ONE DOLLAR OF VALUATION, WHICH AMOUNTS TO \$.14 FOR EACH ONE HUNDRED DOLLARS OF VALUATION, FOR 5 YEARS, COMMENCING IN 2018, FIRST DUE IN CALENDAR YEAR 2019.

IN WITNESS WHEREOF, I hereunto set my hand as President of PCBDD, this 15th day of June, 2017.

June 15, 2017
Pam Walker Date
President, PCBDD

Motion: 54
Motion: Joe Cramer
Second: Nicole Harris
Motion approved unanimously.

Adjournment
To adjourn the June 15, 2017 regular Board meeting at 5:34 p.m.
Motion: 55
Motion: Joe Cramer
Second: Tim Sinn
Motion approved unanimously.

Respectfully submitted,

Nicole Harris,
Recording Secretary