

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

February 16, 2017 - 4:00 p.m.

The February 16, 2017, Organizational Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:00 p.m.

Roll call: Pam Walker, Nicole Harris (exited at 5:10 p.m.), Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley, and Kevin Albright.

Guests Present: None

Agenda

To approve the February 16, 2017 meeting agenda:

Motion: 11

Motion: Marcia Hernandez

Second: Tim Sinn

Motion approved unanimously.

Minutes

To approve the January 19, 2017 Organizational and Regular meeting minutes:

Motion: 12

Motion: Nicole Harris

Second: Joe Cramer

Motion approved unanimously.

Financial Reports

To approve the January 2017 financial reports:

Motion: 13

Motion: Cheryl Farley

Second: Marcia Hernandez

Motion approved unanimously.

Discussion: Budget is on calendar year, recommended by Board and approved by Commissioners. We've received \$50,404.00 from the two wind farms for 6 months; shown on statement from Auditor's office and is close to what was budgeted. We are still receiving invoices from PCW for work and maintenance performed in 2016. Revenue is still expected from last year's billing from the PCW.

Reports

Superintendent: Deb met with the Commissioners on 2/8 to speak about the discontinuation of gym rentals, the NOWAC contract, PCBDD monthly report in newspaper school report, and Levy renewal. Questions were answered to their satisfaction. On March 1st, the Commissioners will be making a Proclamation of March as Developmental Disabilities Awareness month. Two self-advocates will be in attendance as well. Board members are made aware of Ohio Department of DD specific webinar trainings. Members must accrue 4 hours total per year. NOWAC is hosting a training this spring with The Impact Group. The Annual Breakfast with the Easter Bunny will be held March 25. Proceeds go to the PCBDD Levy Committee. Deb attended the Community Corrections Act Planning Board meeting and the mandated Family & Children First Council meeting. Lastly, one of the PC Workshop OPERS Carry Over employees has resigned effective March 2. This reduces the number of carry over employees to 3.

New Business

Service Contract with ISS

To approve the Non Medicaid Services Contract between PCBDD and Innovative Support Services.

Motion: 14

Motion: Marcia Hernandez

Second: Cheryl Farley

Motion approved unanimously.

This contract is for an individual who needs services until he gets on a waiver and we are obligated to pay the Medicaid rates.

Janitorial Agreement

To approve the Janitorial Service Agreement between PCBDD and PC Workshop, Inc.

Motion: 15

Motion: Nicole Harris

Second: Tim Sinn

Motion approved unanimously.

Mary Gonzales and Joy Mohley have been doing a wonderful job with the cleaning services of this building. Much improved from former janitors when no contract was in place.

Lease Agreement

To approve the Lease Agreement between PCBDD and PC Workshop, Inc.

Motion: 16

Motion: Joe Cramer

Second: Cheryl Farley

Motion approved unanimously.

Joe Burkard drafted this final lease agreement. It was initially approved in December. The Commissioners have deeded the property over to PCBDD.

NOWAC Authorized Rep.

To approve the designation of Staci Haney as the Authorized Representative to NOWAC, in the event that the County Board Superintendent is unable to serve in that capacity.

Motion: 17

Motion: Kevin Albright

Second: Nicole Harris

Motion approved unanimously.

In her absence, Deb would advise Staci on how to vote on any items on the agenda.

OACB Advocacy Chair

To approve Marcia Hernandez for appointment as the Ohio Association of County Boards (OACB) Advocacy Chair.

Motion: 18

Motion: Cheryl Farley

Second: Tim Sinn

Motion approved unanimously.

The Advocacy Chair puts a face/contact with the County Board- gets our name, services, and information out to the public and make a presence known. May make some phone calls or send emails to board members, family members, etc.

NOWAC Contract

To approve the Contract between PCBDD and NOWAC.

Motion: 19

Motion: Nicole Harris

Second: Joe Cramer

Motion approved unanimously.

This contract is for continuation of services provided by NOWAC – SSA Supervision, Business/Finance functions, Waiver Administration, Investigation of MUI's, Document Imaging, MAC Coordination, etc. We can tailor these services to our specific needs.

Alairis Website Design

To enter into agreement with Alairis for website design and development.

Motion: 20

Motion: Marcia Hernandez

Second: Cheryl Farley

Motion approved unanimously.

Alairis is the same company used to operate Williams County Board of DD website. They are in charge of initial development as well as continually updating information. Agenda, Minutes, Financials, and other various information is posted to the site in a timely manner. Having a website that the community can access is highly beneficial for our overall operation.

Discussion regarding marketing/rebranding of PCBDD and discussion of summer program/

We are pushing to dissolve the term PARC Lane School. We no longer operate as a school and need to bring the services that the Board of DD performs into the light of the public eye. The community has a lot of questions regarding funding, and where their tax money goes if no school is open/children aren't in the building. The PCBDD administrative offices are quite pivotal in ensuring success for DD individual's birth through death. We will continue to develop new ways of conveying our mission and message through mailers, a new website, and billboards.

A summer program for 0-preschool and school age-16 yrs. will operate 2 days a week this summer. The younger children will attend half days on Monday and Wednesday and the older kids will attend Tuesdays and Thursdays. This is not supplemental education; it is centered around arts and crafts, field trips, and day camp experiences.

Adjournment

To adjourn the February 16, 2017 regular Board meeting at 5:36 p.m.

Motion: 21

Motion: Marcia Hernandez

Second: Cheryl Farley

Motion approved unanimously.

Respectfully submitted,

Nicole Harris,
Recording Secretary