

**Paulding County Board of Developmental Disabilities
Meeting Minutes**

January 19, 2017 - 4:00 p.m.

The January 19, 2017, Organizational Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:12 p.m.; following the Accreditation Exit Conference.

Oath of Office was administered to newly appointed Board Members: Kevin Albright, Timothy Sinn, and Joe Cramer; and to **re-appointed Board Member:** Cheryl Farley.

Roll call: Pam Walker, Nicole Harris, Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley, and Kevin Albright.

Guests Present: Crystal Feeney, PCBDD SSA, Jamie Stittsworth, PCBDD SSA, Kaitlan Stockhorst, PCBDD SSA, Denise Kinder, PCBDD Intervention Specialist, and Shannon Timmerman, SSA Supervisor with NOWAC.

Election of Officers for 2017

Nominations: Nicole Harris nominates Pam Walker for President. Pam Walker nominates Marcia Hernandez for Vice President. Pam Walker nominates Nicole Harris for Secretary.

2017 President: Pam Walker

2017 Vice President: Marcia Hernandez

2017 Secretary: Nicole Harris

Motion: 1

Motion: Cheryl Farley

Second: Kevin Albright

Motion approved unanimously.

Finance Committee and Ethics Council Appointments

Finance Committee: Pam Walker, Tim Sinn, Joe Cramer

Ethics Council: Cheryl Farley, Nicole Harris, Pam Walker

Board Meeting Time

To set the monthly Board Meeting time of 4:00 p.m. on the 3rd Thursday of each month unless otherwise noted:

Motion: 2

Motion: Marcia Hernandez

Second: Nicole Harris

Motion approved unanimously.

Resolution

To approve the Resolution authorizing the Superintendent to pay Board obligations for 2017:

Motion: 3

Motion: Cheryl Farley

Second: Marcia Hernandez

Motion approved unanimously.

Performed annually, allows Supt. to present vouchers to the auditor's office to pay bills, etc.

Resolution

To approve the Resolution authorizing the Superintendent to transfer funds within the 2017 appropriations:

Motion: 4

Motion: Nicole Harris

Second: Marcia Hernandez

Motion approved unanimously.

Adjournment

To adjourn the January 19, 2017 Organizational Meeting:

Motion: 5

Motion: Cheryl Farley

Second: Joe Cramer

Motion approved unanimously.

Regular January 2017 Board Meeting

Call to Order: 4:26 p.m.

Roll call: Pam Walker, Nicole Harris, Joe Cramer, Tim Sinn, Marcia Hernandez, Cheryl Farley, and Kevin Albright.

Guests Present: Crystal Feeney, PCBDD SSA, Jamie Stittsworth, PCBDD SSA, Kaitlan Stockhorst, PCBDD SSA, Denise Kinder, PCBDD Intervention Specialist, and Shannon Timmerman, SSA Supervisor with NOWAC.

Agenda

To approve the January 19, 2017 meeting agenda:

Motion: 6

Motion: Nicole Harris

Second: Cheryl Farley

Motion approved unanimously.

Minutes

To approve the December 15, 2016 meeting minutes:

Motion: 7

Motion: Marcia Hernandez

Second: Cheryl Farley

Motion approved unanimously.

Financial Reports

To approve the December 2016 financial reports:

Motion: 8

Motion: Cheryl Farley

Second: Marcia Hernandez

Motion approved unanimously.

Discussion: Deb noted the year to date actual general funds ended with revenue of \$2,130,587.06; up from budgeted amount of \$1,167,284.00. Real estate property tax was increased. Expenses were down almost one million from budgeted amounts. Contract services made up for some of the extra finances. Financially it was a great year.

Reports

Superintendent: The Commissioners relinquished, transferred, and conveyed ownership of the PC Workshop, Inc. at 900 W Caroline St (sitting on 2 parcels), to the Paulding County Board of DD on January 4, 2017. County Prosecutor, Joe Burkard, will be facilitating the legal transfer of property and providing a lease agreement to be used between the PCBDD and PC Workshop, Inc.

The Privatization transition has gone relatively smoothly with just a few minor glitches. We are working with the Auditor's office to coordinate the OPERS Carryover. To date, 2 employees have opted out of OPERS and 4 employees have indicated that they will remain in OPERS.

Matt Reineck has agreed to serve as Treasurer of the Levy Committee.

Although we are no longer renting out the gym, approval has been allowed for the PC Workshop, Inc. to use the gym on Friday, Feb. 10 for a Valentine's Day dance. They will be decorating the gym prior to the dance, with the dance being held from 7-9:30 p.m.

A joint petition to dissolve the Union was enacted between the Union and PCBDD. There was only one employee left in the Union, therefore calling for it to be dissolved. The agreement was submitted to SERB today.

Deb complimented the staff on the job well done with Accreditation.

Early Intervention: Denise Kinder updated the Board on what happening with the newly implemented Primary Service Provider Model. The system has been wonderful according to reports from parents and family members of the children being served. The EI team meets on a weekly basis to discuss children and consult with one another to come up with the best ideas to help the child and entire family unit. Denise handed out a sample letter to show what families receives prior to service.

Service and Support Administration: Shannon Timmerman, SSA Supervisor, gave a briefing of current caseloads, waiver demographics, wait lists, and various happenings. Annual Wait List notification letters were sent out in December 2016. Paulding County has been selected to participate in the DODD Wait List Program.

New Business

Service Contract

To approve the Non Medicaid Services Contract between PCBDD and PC Workshop, Inc.

Motion: 9

Motion: Nicole Harris

Second: Marcia Hernandez

Motion approved unanimously.

This contract is necessary because there are some individuals that are either not on a waiver or they are living in a nursing home. If they reside in a nursing home, they are ineligible for a waiver because Medicaid is already paying for them to be there. If the individual chooses to go to a day service program, the County Board is obligated to pay for them to go to day service. We need this contract in order to pay for those individuals.

Adjournment

To adjourn the January 19, 2017 regular Board meeting at 5:06 p.m.

Motion: 10

Motion: Marcia Hernandez

Second: Joe Cramer

Motion approved unanimously.

Respectfully submitted,

Nicole Harris,
Recording Secretary